

**Frederick County Ethics Commission**  
**Minutes for the Public Meeting of Tuesday, March 10, 2015**

Present: Gwen Romack, Chair  
Brian Duncan, Vice Chair  
R. Carl Benna, Commission Member  
C. Steven Snow, Commission Member  
Stephen Starliper, Commission Member  
Beverly Freed, Alternate Commission Member  
Linda B. Thall, Senior Assistant County Attorney

Ms. Romack called to order a meeting of the Frederick County Ethics Commission at 6:40 p.m. on March 10, 2015, in the Winchester Room on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701.

**Decision to meet to perform an administrative function** – Mr. Benna made a motion to conduct an administrative function meeting to discuss pending complaints and a request for an advisory opinion. Mr. Starliper seconded the motion, which was approved unanimously.

**Required information regarding the administrative function meeting** – The Commission began its administrative function meeting at approximately 6:45 p.m. on March 10, 2015, in the Winchester Room on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701. Present for the meeting were Mr. Duncan, Mr. Benna, Mr. Snow, Mr. Starliper, Ms. Freed and Senior Assistant County Attorney Linda Thall. Ms. Romack was also present for part of the meeting, as was one of the complainants. The Commission members discussed one complaint and directed the Senior Assistant County Attorney to draft a response to the complainant consistent with the Commission's decision. The Commission members also discussed the request for an advisory opinion, but did not make a decision. The Commission requested that the person making the opinion request be invited to meet with the Commission before a decision was made. Discussion of the remaining complaints was deferred until the Commission's April 2015 meeting.

**Adjournment**

The Ethics Commission adjourned its meeting at approximately 9:10 p.m.

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/s/  
Linda B. Thall, Senior Assistant County Attorney